

RASCI matrix – BESH

Activities	FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
	SP	FR	SP	SP	FR	FR	IT	IT
1 Project management and development	R	A/S	I	I	I	I	I	I
2 Evaluation and feedback	R	R/C	C/S	C/S	C/S	C/S	C/S	C/S
3 Dissemination and communication of the beginning and development of the project	R	S	A	S	S	A	S	A
4 Creation, implementation and cooperative use of a specific website	S	R/A	S	I/C	I/C	S	I/C	S
5 First partner meeting	R/A	S	I/C	I/C	I/C	I/C	I/C	I/C
6 Drafting and delivery of a final dossier on the Hannibal Route	C	R	S/I	A	A	S/I	S/I	A
7 Expansion of the network of "Ambassadorial Colleges"	R	R	I/C	S	S	I/C	S	I/C
8 First mobility: Italian and Spanish teacher training in France	R	A	I/C	I/C	S	S	I/C	I/C
9 Design and creation of materials on educational contents	S/I	S/I	S	R	R	S	R	S
10 Hannibal is Europe celebration day 2024	C/S	A	R	R	R	R	R	R
11 Hannibal is Europe celebration day 2025	C/S	A	R	R	R	R	R	R
12 Second mobility: French and Italian teacher training in Spain	R	A	S	S	I/C	I/C	I/C	I/C
13 Telematic competition on content related to the project theme	C/I	C/I	S	R	S	R	R	S
14 Activities of the Analysis Circles.	C/I	C/I	R	S	A	S	S	A
15 Third mobility: French and Spanish teacher training in Italy	S	A	I/C	I/C	I/C	I/C	R	R
16 Final meeting of partners	R/A	S	I/C	I/C	I/C	I/C	I/C	I/C

FCR Federación de Tropas y Legiones de las Fiestas de CyR

AHB Association Hannibal Barca

RIM College Arthur Rimbaud

MIR Colegio Miralmonte

TOS Istituto Tecnico Economico "Enrico Tosi"

ROS CEIP Vicente Ros

CON College Condorcet

BIR Istituto Comprensivo "Dalmazio Birago"

R Responsible for execution. DOES.

In our case, there may be several roles R

A Accountable. Responsible for the whole process. Get it done.

Without oversight, it closely follows the development of the activity, without b

S Support. Contributes to the implementation of the task. Can replace

C Consulted. Must be consulted to perform the task.

Without the requested response the process cannot continue.

I Informed. You must be informed of the accomplishment of the task

Management

Tasks of the activity

Technical secretariat for regular follow-up of activities.
 Control of the allocated budget.

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R	R	I	I	I	I	I	I
R	S	I	I	I	I	I	I
R	A/S	I	I	I	I	I	I

Evaluation

Tasks of the activity

- Elaboración Development of an evaluation plan.
- Revisión Review of an evaluation plan every year.
- Evaluation first meeting of partners.
- Assessment first mobility.
- Europe Day Assessment 2024
- Second mobility assessment.
- Assessment third mobility.
- Europe Day Assessment 2025
- Evaluation final meeting of partners.

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R	C	C	C	C	C	C	C
R	S	S	S	S	S	S	S
R	C	C	C	C	C	C	C
S	R	C	C	S	S	C	C
C	R	S	S	S	S	S	S
R	C	S	S	C	C	C	C
S	R	C	C	C	C	S	S
C	R	S	S	S	S	S	S
R	C	C	C	C	C	C	C
R	R/C	C/S	C/S	C/S	C/S	C/S	C/S

Dissemination

Tasks of the activity

Elaboración Development of a dissemination and communication plan.
 Revisión Review of the dissemination and communication plan every six months.
 Contenidos Creation of RRSS content.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
R	C	C	C	C	C	C	C
R	S	S	S	S	S	S	S
R	R	R	S	S	R	S	R
R	S	A	S	S	A	S	A

Website

Tasks of the activity

Contratación Hiring the person responsible for development and design.
 Inicio de uso Construction and development. Start for use.
 Actualización Updating and maintenance.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
SP	FR	SP	SP	FR	FR	IT	IT
S	R	S	C	C	S	C	S
C	A	I	I	I	I	I	I
S	R	S	S	S	S	S	S
S	R/A	S	I/C	I/C	S	I/C	S

At the first meeting of partners, a calendar of the period will be approved and each partner will be responsible for updating the website with new content, at least 4 contents per month.
 The basic proposal is as follows:

	Home	End
AHB Association Hannibal Barca	Oct-2023	Mar-2024
MIR Colegio Miralmonite	Apr-2024	May-2024
FCR Federación de Tropas y Legiones de las Fiestas de CyR	Jun-2024	Sep-2024
ROS CEIP Vicente Ros	Oct-2024	Dec-2024
TOS Instituto Tecnico Economico "Enrico Tosi"	Jan-2025	Feb-2025
BIR Instituto Compresivo "Dalmazio Birago"	Mar-2025	Apr-2025
CON College Condorcet	May-2025	Jun-2025
FCR Federación de Tropas y Legiones de las Fiestas de CyR	Jul-2025	Aug-2025
RIM College Arthur Rimbaud	Sep-2025	Oct-2025

Total minimum contents = 4 per month x 24 months. Total 96.

96 contents among 8 members, each member must 12 contents in those 24 months.

First meeting

Tasks of the activity

- Prepare documentation and agenda
- Send call for meeting.
- Write and send minutes of the session.
- Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
R/A	S	C	C	C	C	C	C
R/A	S	I	I	I	I	I	I
R/A	S	I	I	I	I	I	I
R/A	S	I	I	I	I	I	I
R/A	S	I/C	I/C	I/C	I/C	I/C	I/C

Dossier Hannibal

Activities

- Ruta en 3 Division of the route followed by Hannibal into 3 balanced parts.
- Colegio, su parte Allocation of each part between the two schools of the country.
- Modelo recogida de datos Design of a common data collection model for the dossier.
- Buscar colaboradores Search for external collaborators (other schools, cities, entities...)
- Recogida información Information gathering activities.
- Entrega información Delivery of information to the responsible partner.
- Realización Realization of the dossier.
- Entrega dossier Delivery of the dossier to the administration and other public or private entities.
- Difusión Dissemination of the work carried out and delivery of the dossier.
- Evidencias Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
SP	FR	SP	SP	FR	FR	IT	IT
A	R	S	S	S	S	S	S
A	R	S	S	S	S	S	S
R	A	S	C	S	C	S	C
R	A	C	S	C	S	C	S
C	S	R	R	R	R	R	R
C	A	R	R	R	R	R	R
C	R	S	S	S	S	S	S
R	R	C	C	C	C	C	C
A	R	R	C	R	C	R	C
R	A	C	R	C	R	C	R
C	R	S/I	A	A	S/I	S/I	A

Network AC

Tasks of the activity

Instituciones Define methodology for the invitation and which institutions to address.
 Documentos Drafting of documents for dissemination by type of contact institution.
 Envio Sending of documents and attention of doubts of possible interested parties.
 Recepción Receiving and responding to requests from interested parties.
 Actividades Promotion and development of activities in each new ambassador school.
 Evidencias Evidence gathering.

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S	R	C	C	C	C	C	C
A	R	I	I	I	I	I	I
R	R	I	S	S	I	S	I
R	A	I	I	I	I	I	I
R	R	I	S	S	I	S	I
R	R	S	I	I	S	I	S
R	R	I/C	S	S	I/C	S	I/C

First mobility

Tasks of the activity	
Avión	Purchase of airline tickets.
Hotel	Book accommodation.
Manutención	Arrange for child support.
Transporte	Manage daily transport.
Programa	Drafting a programme of activities.
Locales	Ensure availability of premises for activities.
Monitores	Monitors for external training activities.
Contro presup.	Control of the allocated budget.
Evidencias	Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
R	A	C	C	S	S	C	C
R	A	C	C	S	S	C	C
A	R	I	I	S	S	I	I
A	R	I	I	S	S	I	I
S	A	I	I	R	R	I	I
S	A	I	I	R	R	I	I
S	A	I	I	R	R	I	I
R	A	I	I	S	S	I	I
S	A	I	I	R	R	I	I
R	A	I/C	I/C	S	S	I/C	I/C

Materials educational

Tasks of the activity

Procedimiento Procedure to be developed: tools and instruments, mechanisms and resources.

Seguimiento Follow-up of work. Compilation of materials produced.

Evidencias Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
S	I	R	R	R	R	R	R
S	I	S	R	S	S	S	S
I	S	R	S	R	S	R	S
S/I	S/I	S	R	R	S	R	S

Tasks of the activity

Preparación activ Each school prepares the activities it plans to perform.
 Infografía Edit a common infographic of all the activities of the 6 schools.
 Difusión Dissemination in press, RRSS and environment.
 Celebración Carrying out activities on Europe Day.
 Evidencias Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
C/S	A	R	R	R	R	R	R
R	A	C	C	C	C	C	C
C/S	A	R	I	R	I	R	I
I	A	R	R	R	R	R	R
S	A	R	I	R	I	R	I
C/S	A	R	R	R	R	R	R

Tasks of the activity

Preparación a Each school prepares the activities it plans to perform.
 Infografía Edit a common infographic of all the activities of the 6 schools.
 Difusión Dissemination in press, RRSS and environment.
 Celebración Carrying out activities on Europe Day.
 Evidencias Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
C/S	A	R	R	R	R	R	R
R	A	C	C	C	C	C	C
C/S	A	I	R	I	R	I	R
I	A	R	R	R	R	R	R
S	A	I	R	I	R	I	R
C/S	A	R	R	R	R	R	R

Second mobility

Tasks of the activity	
Avión	Purchase of airline tickets.
Hotel	Book accommodation.
Manutención	Arrange for child support.
Transporte	Manage daily transport.
Programa	Drafting a programme of activities.
Locales	Ensure availability of premises for activities.
Monitores	Monitors for external training activities.
Contro presup	Control of the allocated budget.
Evidencias	Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
R	A	S	S	C	C	C	C
R	A	S	S	C	C	C	C
R	A	S	S	I	I	I	I
R	A	S	S	I	I	I	I
R	S	R	R	I	I	I	I
R	S	R	R	I	I	I	I
R	S	R	R	I	I	I	I
R	A	S	S	I	I	I	I
R	S	R	R	I	I	I	I
R	A	S	S	I/C	I/C	I/C	I/C

Telematic competition

Tasks of the activity

Preguntas Write different sets of questions.

Comp. interna Development of internal competition in each school.

Final telematic Telematic final among the 6 champions teams.

Evidencias Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
C	C	S	R	S	R	R	S
I	I	R	R	R	R	R	R
I	I	R/A	R/A	R/A	R/A	R/A	R/A
I	I	R	S	R	S	R	S
C/I	C/I	S	R	S	R	R	S

Analysis Circles

Tasks of the activity

Temas tratar Choose the themes to work with.

Procedimiento Procedure to be developed: tools and instruments, mechanisms and resources.

Conclusiones Making an infographic, or similar, with summary conclusions.

Evidencias Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
C	C	R	S	A	S	S	A
C	C	R	S	A	S	S	A
I	I	R	S	R	S	R	S
I	I	S	R	S	R	S	R
C/I	C/I	R	S	A	S	S	A

Third mobility

Tasks of the activity	
Avión	Purchase of airline tickets.
Hotel	Book accommodation.
Manutención	Arrange for child support.
Transporte	Manage daily transport.
Programa	Drafting a programme of activities.
Locales	Ensure availability of premises for activities.
Monitores	Monitors for external training activities.
Contro presup	Control of the allocated budget.
Evidencias	Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
R	A	C	C	C	C	S	S
R	A	C	C	C	C	S	S
S	A	I	I	I	I	R	R
S	A	I	I	I	I	R	R
S	A	I	I	I	I	R	R
S	A	I	I	I	I	R	R
R	A	I	I	I	I	S	S
S	A	I	I	R	R	I	I
S	A	I/C	I/C	I/C	I/C	R	R

Final meeting

Tasks of the activity

- Prepare documentation and agenda
- Send call for meeting.
- Write and send minutes of the session.
- Evidence gathering.

FCR	AHB	MIR	ROS	CON	RIM	TOS	BIR
<i>SP</i>	<i>FR</i>	<i>SP</i>	<i>SP</i>	<i>FR</i>	<i>FR</i>	<i>IT</i>	<i>IT</i>
R/A	S	C	C	C	C	C	C
R/A	S	I	I	I	I	I	I
R/A	S	I	I	I	I	I	I
R/A	S	I	I	I	I	I	I
R/A	S	I/C	I/C	I/C	I/C	I/C	I/C